

BetsyAnn Wrask, Clerk of the House  
 Joint Rules Committee meeting on 11/5/21

**Potential Jurisdictions Over Legislative Advisory Committee on the State House’s Recommended Decision Points**  
 See [LACoSH Report](#)

<u>Rec. #</u>	<u>LACoSH Recommended Decision Point</u>	<u>Potential Entity of Jurisdiction*</u>	<u>Notes</u>	<u>Record of Decisions/Discussion</u>
1	<b>Resuming legislative work in the State House.</b> The decision to resume legislative work in the State House should be evaluated by JLMC, the Rules Committees, and legislative leadership later in the year because the pandemic situation is fluid.	a. <b>House Rules Committee</b> for House chamber, committees, and staff.  b. <b>Senate Rules Committee</b> for Senate chamber, committees, and staff.  c. <b>Joint Rules Committee</b> for joint committees.  d. <b>JLMC</b> for Leg. staff, except chamber staff.	a. <a href="#">H.R.11</a> , 1 <sup>st</sup> Resolved Cl., ended the House’s remote authority on 7/15/21. Via 2 <sup>nd</sup> Resolved Cl., House Rules Committee can only reauthorize House remote authority if the Governor reissues capacity restrictions or requires masks/physical distancing in response to COVID-19. The 3 <sup>rd</sup> Resolved Cl. provides that in the absence of remote authority, House Rules Committee may “adopt alternative procedures that allow the House to meet, debate, and vote in-person in a different manner within the chamber or at another physical location.”  b. <a href="#">S.R.9</a> currently allows the Senate Rules Committee to permit Senate sessions and Senate committees to meet remotely until 1/7/22.  c. <a href="#">J.R.S.24</a> , 1 <sup>st</sup> Resolved Cl., ended joint committees’ remote authority on 7/15/21 but permits Joint Rules Committee to reauthorize joint committee remote authority if the Governor reissues capacity restrictions or requires masks/physical distancing in response to COVID-19.  d. Chamber staff support each chamber’s operations and are separately regulated by their chamber. Otherwise, <a href="#">2 V.S.A. § 41(a)</a> provides that JLMC “shall provide general oversight and management across the offices of the General Assembly” and <a href="#">2 V.S.A. § 42(a)</a> provides that JLMC shall “approve and adopt policies that apply across the Legislative Branch” and “attend to other relevant management and oversight matters.”	
2	<b>Encouraging vaccination for entry into State House.</b> Persons entering the State House, including legislators, staff, advocates, media, and the public, should be strongly encouraged to be vaccinated for the COVID-19 virus but should not be required to be vaccinated to physically access the Vermont State House during the 2022 legislative session . . . [cont. on next pg.]	a. <b>House Rules Committee</b> for House members and House staff.  b. <b>Senate Rules Committee</b> for Senators and Senate staff.  c. <b>JLMC</b> for Leg. staff, except chamber staff.  d. <b>Joint Rules Committee</b> for public or State House generally.	d. <a href="#">J.R.S.24</a> , 2 <sup>nd</sup> Resolved Cl., allows the Joint Rules Committee to order the Sergeant at Arms to impose conditions on the public entering the State House or other legislative meeting spaces due to air quality or construction, the inability to comply with CDC guidelines, or other similar reasons. [cont. on next pg.]	

\* *Note* that legislative decisions may be made in a variety of ways, including by vote of a chamber, by joint resolution, by chamber leadership, by agreement between the chambers’ leadership, or by vote of a committee of jurisdiction. This document lists potential entities of jurisdiction to review these LACoSH recommendations, but does not necessarily provide the final entity that may act on those recommendations.

	However, this vote was taken on June 29, 2021 and was based on the best information available at the time.		<ul style="list-style-type: none"> <li>If the Joint Rules Committee issued such an order for the State House generally and that order was adopted for the chambers and staff, discipline for refusal to do so by legislators or staff would be by the applicable entity of jurisdiction.</li> </ul>	
3	<b>Requiring masks for entry into State House.</b> The JLMC and the relevant Rules committees should assess whether masks or other personal health measures should be required for the 2022 legislative session based on State health orders and Centers for Disease Control and Prevention guidance issued between submission of this report and the convening of the 2022 legislative session.	[same as above]	[same as above]	<p>d. <b>Joint Rules Committee mtg. on 9/7/21:</b> Committee approved the <a href="#">Legislative Face Mask Policy for legislative meeting spaces.</a></p> <ul style="list-style-type: none"> <li>Policy is in effect “until all counties in Vermont are identified as being in a location with ‘low or moderate transmission risk’ as defined by the CDC or until otherwise provided by the Joint Rules Committee.”</li> </ul>
4	<b>Standing committees meeting in the State House.</b> The standing committees of the Vermont General Assembly should meet physically within the State House during the 2022 legislative session.	<p>a. <b>House Rules Committee</b> for House committees.</p> <p>b. <b>Senate Rules Committee</b> for Senate committees.</p>		
5	<b>Imposing room capacity limits.</b> Capacity within each room should be limited to the number of seats available in the room. Capacity limits should be enforced by committee leadership within each committee. Committee staff should not be required to enforce capacity limits.	<p>a. <b>House Rules Committee</b> for House committees;</p> <p>b. <b>Senate Rules Committee</b> for Senate committees; or</p> <p>c. <b>Joint Rules Committee</b> for all.</p>	<p>a-c. <a href="#">Joint Rule 26(d)</a> confirms that committee chairs have general supervision over their committee rooms and in the case of a disturbance or disorderly conduct, they may order the Sergeant at Arms to restore order or clear the area.</p> <p>c. <a href="#">J.R.S.24</a>, 2<sup>nd</sup> Resolved Cl., allows the Joint Rules Committee to order the Sergeant at Arms to impose limits on access to legislative meeting spaces due to air quality or construction, the inability to comply with CDC guidelines, or other similar reasons.</p>	<p>c. [<i>Joint Rules Committee <a href="#">scheduled to discuss on 11/5/21</a></i>]</p>

<p><b>6</b></p>	<p><b>Place of holding party caucuses.</b> Regularly scheduled caucuses of the political parties should meet within the State House. Subject to approval by the relevant Rules committees, regularly scheduled caucuses of the political parties should use the House Chamber, the Senate Chamber, or an appropriately sized committee room.</p> <p>Unscheduled or occasional caucuses of the political parties should use the House Chamber, the Senate chamber, the cafeteria, Room 11, or Room 24 (Legislative Lounge) when available.</p>	<p>a. <b>House Rules Committee or Speaker</b> for House chamber.</p> <p>b. <b>Senate Rules Committee</b> for Senate chamber.</p> <p>c. <b>Joint Rules Committee</b> for any orders to Sergeant at Arms re: space scheduling.</p>	<p>a. <a href="#">House Rule 87</a> provides: “Use of the Hall of Representatives for other than statutory purposes may be authorized by the Committee on Rules, if the request for such use is made while the General Assembly is in session. If the request is made while the General Assembly is in adjournment for more than seven days, the Sergeant at Arms may authorize such use, with the permission of the Speaker.”</p> <p>c. Via <a href="#">J.R.S.24</a>, 2<sup>nd</sup> Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p>	<p>c. <b>Joint Rules Committee mtg. on 10/8/21:</b> Although a formal vote was not taken, there was general Committee agreement in favor of this recommendation.</p>
<p><b>7</b></p>	<p><b>Use of chambers for legislative meetings.</b> Subject to approval of the relevant Rule committees, the House Chamber or the Senate Chamber should be used as a potential meeting space for joint standing committee meetings and certain non-standing committee meetings.</p>	<p>a. <b>House Rules Committee or Speaker</b> for House chamber.</p> <p>b. <b>Senate Rules Committee</b> for Senate chamber.</p>	<p>a. <a href="#">House Rule 87</a> provides: “Use of the Hall of Representatives for other than statutory purposes may be authorized by the Committee on Rules, if the request for such use is made while the General Assembly is in session. If the request is made while the General Assembly is in adjournment for more than seven days, the Sergeant at Arms may authorize such use, with the permission of the Speaker.”</p>	

<p><b>8</b></p>	<p><b>Priority space scheduling for legislative meetings.</b> Standing Committees, joint committee meetings, and public hearings should have priority use of legislative spaces through standard scheduling processes administered by the Sergeant at Arms’ office. Specialty and issue caucuses should meet in 109 or 133 State Street when appropriate space in the State House is not available. The Sergeant at Arms’ office should coordinate a unified scheduling process for spaces.</p>	<p><b>Joint Rules Committee</b> for any orders to Sergeant at Arms re: space scheduling.</p>	<p>Via <a href="#">J.R.S.24</a>, 2<sup>nd</sup> Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p>	<p><b>Joint Rules Committee mtg. on 10/8/21:</b> Committee voted in favor of this recommendation.</p>
<p><b>9</b></p>	<p><b>Pausing use of Card Room by advocates and special interests.</b> Use of the Card Room for presentations by advocates or special interests should be paused for the 2022 legislative session to prevent congestion and allow for greater air flow in the hallways of the third floor of the State House.</p>	<p><b>Joint Rules Committee</b> for any orders to Sergeant at Arms re: space scheduling.</p>	<p>Via <a href="#">J.R.S.24</a>, 2<sup>nd</sup> Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p>	<p><b>Joint Rules Committee mtg. on 10/8/21:</b> Committee voted in favor of this recommendation.</p>
<p><b>10</b></p>	<p><b>Limiting use of cafeteria for “side bars” and receptions.</b> “Side bars” and receptions during the 2022 legislative session should be held in the cafeteria with a limit of one in the morning and one in the afternoon.</p>	<p><b>Joint Rules Committee</b> for any orders to Sergeant at Arms re: space scheduling.</p>	<p>Via <a href="#">J.R.S.24</a>, 2<sup>nd</sup> Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p>	<p><b>Joint Rules Committee mtg. on 10/8/21:</b> Committee voted in favor of this recommendation.</p>

<p>11</p>	<p><b>Pausing use of Cedar Creek Room for presentations, large press conferences, and receptions.</b> The Cedar Creek Room should not be used for presentations, large press conferences, or receptions during the 2022 legislative session because of issues with congestion and air flow in that room.</p>	<p><b>Joint Rules Committee</b> for any orders to Sergeant at Arms re: space scheduling.</p>	<p>Via <a href="#">J.R.S.24</a>, 2<sup>nd</sup> Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p>	<p><b>Joint Rules Committee mtg. on 10/8/21: Committee voted in favor of this recommendation.</b>          - Committee also discussed that Sgt at Arms would use discretion to determine what constitutes a “large” press conference, but that Committee could continue to discuss that issue.</p>
<p>12</p>	<p><b>Scheduling press conferences.</b> Those press conferences scheduled through the Sergeant at Arms’ office should be based on space available within the Capitol Complex.</p>	<p><b>Joint Rules Committee</b> for any orders to Sergeant at Arms re: space scheduling.</p>	<p>Via <a href="#">J.R.S.24</a>, 2<sup>nd</sup> Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p>	
<p>13</p>	<p><b>Large press conferences at 109 State St.</b> Large press conferences should be held primarily in 109 State Street. The Committee was split on the use of the Cedar Creek Room for small press conferences.</p>	<p><b>Joint Rules Committee</b> for any orders to Sergeant at Arms re: space scheduling.</p>	<p>Via <a href="#">J.R.S.24</a>, 2<sup>nd</sup> Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p>	
<p>14</p>	<p><b>Limiting school and group tours.</b> During the 2022 legislative session, school tours or group tours, including sports teams subject to a congratulatory resolution, should be limited to no more than two tours a day and no more than 25 participants per tour group. Schools and legislators should be informed prior to the 2022 legislative session that group tours should only be allowed with the prior authorization of the Sergeant at Arms.</p>	<p><b>Joint Rules Committee</b> for any orders to Sergeant at Arms re: space scheduling.</p>	<p>Via <a href="#">J.R.S.24</a>, 2<sup>nd</sup> Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.   <b>Note also</b> that House Clerk’s Office and Sergeant at Arms should coordinate on the requested reading of H.C.R.s in House chamber for such groups.</p>	

<p>15</p>	<p><b>State House expenditure.</b> The Sergeant at Arms should be authorized to spend up to \$750,000 from the \$2,500,000 appropriated to the General Assembly in Act 74 of 2021 to retrofit or fit up the State House to meet the public health and space needs of the General Assembly during the 2022 legislative session.</p>	<p><b>JLMC.</b></p>		<p><b>JLMC mtg. on 8/5/21:</b> <b>JLMC approved this expenditure.</b> See <a href="#">Sergeant at Arms memo</a> and <a href="#">JLMC livestream recording</a>.</p>
<p>16</p>	<p><b>Videoconferencing, livestreaming, and session and committee meeting recordings.</b> Videoconferencing and livestreaming tools used by standing committees during the 2021 legislative session should continue to be available for use by standing committees. However, the Committee recommends that JLMC or the House and Senate Rules Committees develop protocols or rules for the appropriate use of the tools, including protocols on when to use the tools, when to allow persons to participate through video conferencing, and how to police inappropriate use of the tools. Key questions that JLMC or the Rules committees should address are whether and how floor proceedings in the House and Senate should be livestreamed or recorded; whether YouTube is the best tool for use of livestreaming or recording; and how long recordings of floor proceedings and committee hearings should be retained on the Internet or . . . [cont. on next pg.]</p>	<p>a. <b>House Rules Committee</b> for House sessions and committees.</p> <p>b. <b>Senate Rules Committee</b> for Senate sessions and committees.</p> <p>c. <b>Joint Rules Committee</b> for joint committees.</p> <p>d. <b>JLMC</b> could then institute any related staff requirements as necessary.</p>		<p>c. [Joint Rules Committee <a href="#">scheduled to discuss on 11/5/21</a>]</p>

	<p>alternatively, in the Vermont State Archives and Records Administration's records center.</p>			
<p>17</p>	<p><b>Leg. IT expenditure.</b> Approve the request of the Office of Legislative Information Technology to expend funds to prepare or retrofit the House and Senate chamber, committee rooms, and other legislative spaces for livestreaming, videoconferencing, and improved audio systems. The total funds proposed for expenditure are \$900,000 of federal Coronavirus Relief Funds. Of those funds, \$400,000 would be used to fit up committee rooms with A/V technology to enable video conference and livestreaming in all committee rooms. The remaining \$500,000 would be used to fit up the House and Senate Chambers with A/V technology, enabling videoconference and livestreaming as determined by standards established by the relevant Rules committee. These funds will come out of the \$2,500,000 appropriated to the legislature in Act 74 of 2021.</p>	<p><b>JLMC.</b></p>		<p><b>JLMC mtg. on 8/5/21: JLMC approved this expenditure.</b> See <a href="#">Director of IT memo</a> and <a href="#">JLMC livestream recording</a>.</p>

<p>18</p>	<p><b>Switching Senate rooms.</b> Room 26 (Senate Committee on Agriculture) should not be used for a legislative standing committee, and the Senate Committee on Agriculture should meet in Room 13 (Office of Senate President Pro Tempore). The Senate Pro Tem would use Room 26 as an office. The rooms should be used as recommended during the 2022 legislative session and until determined otherwise by the Senate Committee on Rules.</p>	<p><b>Senate Leadership or Senate Rules Committee.</b></p>		
<p>19</p>	<p><b>Converting specified House committee rooms to all-legislator use.</b> The following five existing rooms used by legislative standing committees should not be used during the 2022 legislative session for committee meetings: Room 32 (House Committee on Agriculture and Forestry), Room 33 (House Committee on Corrections and Institutions), Room 41 (House Committee on Energy and Technology), Room 42 (House Committee on General, Housing, and Military Affairs), and Room 47 (House Committee on Natural Resources, Fish, and Wildlife). These rooms should be reserved for use by the legislators.</p>	<p>a. <b>Speaker or House Rules Committee</b> re: converting those House committee rooms to all-legislator use.</p> <p>b. <b>Joint Rules Committee</b> re: assigning use of those converted rooms to all legislators.</p>		<p>b. <u>Joint Rules Committee mtg. on 10/8/21</u>: Committee took testimony from Sgt at Arms on this recommendation.</p>



<p>20</p>	<p><b>Converting specified all-legislator use rooms to House committee rooms.</b> To allow all House of Representatives standing committees to meet within the State House during the 2022 legislative session, the following rooms should be converted from their traditional legislative use for use by those House of Representatives standing committees moved out of their traditional rooms: Room 9 (the Coat Room), Room 10, Room 11, Room 24 (the Legislative Lounge), and the Ethan Allen Room. The Advisory Committee recommends that these rooms return to their traditional use after the 2022 legislative session as soon as public health risks allow.</p>	<p><b>Joint Rules Committee.</b></p>		<p><u>Joint Rules Committee mtg. on 10/8/21:</u> Committee agreed to postpone action on this decision, since there was consensus on using those specified rooms for legislative committees, but consensus not yet reached on whether Senate committees should be able to use any of those rooms.</p>
<p>21</p>	<p><b>Assignment of House committees to the newly converted House committee rooms.</b> The House Rules Committee should assign standing committees to the State House rooms converted into legislative committee rooms based on the perceived need of legislative standing committees for physical space during the 2022 legislative session.</p>	<p><b>Speaker or House Rules Committee.</b></p>		

22	<b>Moving two Leg. Ops. staff to 2 Aiken.</b> Two Legislative Operations staff, the Operations Coordinator and the Administrative Assistant, who are currently located on the first floor of the State House Annex should be moved temporarily to 2 Governor Aiken Avenue for the 2022 legislative session.	a. <b>Joint Rules Committee</b> re: use of that space at 2 Aiken.  b. <b>JLMC</b> re: moving those employees to that space.		a. <b>Joint Rules Committee mtg. on 10/8/21: Committee voted in favor of this recommendation.</b>
23	<b>Moving two Leg. Ops. staff to different State House location.</b> The Director of Legislative Operations and the Supervisor of Committee Services should remain in the State House but should be moved to a different location. There are two options to relocate these employees. The preferred space is in a new temporary space constructed in the Card Room with temporary walls. An alternative is in the open space of the second floor of the Mezzanine in the State House Annex.	a. <b>Joint Rules Committee</b> re: choosing which new space.  b. <b>JLMC</b> re: moving those employees to that space.		a. <b>Joint Rules Committee mtg. on 10/8/21: Committee took testimony from Sgt at Arms on this recommendation.</b>
24	<b>Converting Leg. Ops. space into a coat room.</b> The space vacated by the Legislative Operations staff should be converted into a coat room for legislators and the public.	<b>Joint Rules Committee.</b>		<b>Joint Rules Committee mtg. on 10/8/21: Committee took testimony from Sgt at Arms on this recommendation.</b>
25	<b>Moving HR staff to 2 Aiken.</b> Human Resources staff should be moved to the office space previously used by the State Curator on the first floor of 2 Governor Aiken Avenue.	a. <b>Joint Rules Committee</b> re: use of that space at 2 Aiken.  b. <b>JLMC</b> re: moving those employees to that space.		a. <b>Joint Rules Committee mtg. on 10/8/21: Committee voted in favor of this recommendation.</b>

<p>26</p>	<p><b>New HVAC system.</b> Legislative leadership and BGS should initiate planning, construction, and installation of a new heating ventilation and air conditioning (HVAC) system for the State House as soon as practicable. The Committee reviewed application of air standards to the current State House heating and cooling system. Most specifically, the Committee reviewed whether and how the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) Standard 62.1 for Ventilation of Acceptable Air Quality could be required for the current heating and cooling system or could be used as a standard for air quality or air flow in the State House. The Advisory Committee determined that ASHRAE 62.1 was not feasible for implementation under the current State House system. However, updating the HVAC system as soon as practicable so that the State House can meet ASHRAE standards will improve air flow and help improve the overall public health environment within the building.</p>	<p><b>Joint Rules Committee</b> re: moving forward in this manner.</p>		
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<p>27</p>	<p><i>Air purifiers.</i> JLMC or the Sergeant at Arms should review use of portable air purifier units in legislative committee rooms and other spaces used by legislators and staff. Review should include evaluation of the efficacy of portable air purifier units, the noise generated by such units, and an overall determination of the benefits and detriments of the units.</p>	<p><b>Joint Rules Committee</b> or <b>JLMC</b> or both could direct Sergeant at Arms to do so.</p>		
<p>28</p>	<p><i>State House expansion.</i> Future expansion of the State House is needed to meet the needs of the General Assembly.</p>	<p><b>Joint Rules Committee.</b></p>		